



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

January 11, 2012

MINUTES

PRESENT: Gunnar Buzzard, Past Chairman
Michael Goode, Chairman Elect, Past Vice Chairman (arrived at 6:25 p.m.)
William Bergdoll Vice Chairman Elect (left at 8:07 p.m.)
Ken Casey
Bob Hobbi
William Schuckert
Steve Ziomek

STAFF: Cliff Frey, Senior Assistant City Attorney
Shannon Johnson, Management Analyst
Gary P. Mascaro, Aviation Director
Kate O'Malley, Planning & Outreach Coordinator
Chris Read, Airport Operations Manager

CALL TO ORDER

Chairman Buzzard called the meeting to order at 6:02 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above. Vice Chairman Goode was en route because of a delayed flight, so Chairman Buzzard noted that some items would be discussed out of agenda order, as there were other items for which all Commissioners should be present.

AVIATION DIRECTOR'S REPORT

Aviation Director Mr. Gary Mascaro announced that the North Scottsdale Park and Ride on Airport property at the south east corner of Scottsdale Road and Thunderbird will soon be in operation. The Airport has leased the property to the City of Scottsdale for 40 years. In return the City will make a one-time payment of \$2 million to the Aviation Enterprise Fund. This is to be funded through Federal grant monies to the City. The facility will provide 275 parking spaces and motorists will be able to transfer to both local and express bus routes. The RFP will close on January 26. The total project cost is estimated at around \$7 million to be funded from grants and local sources. Once the bid is awarded it is anticipated that this will take six months to build. The three-way intersection at 73rd Street and Thunderbird Road is to be converted to a four-way intersection to provide a safer entry and exit point.

Mr. Mascaro distributed copies of an article from Business and Commercial Aviation magazine regarding the proposed Large Aircraft Security Program LASP-2. It now appears there will be no notice of proposed rule making during calendar 2012.

He congratulated Commissioner Casey on his appointment as President of the Arizona Business Aviation Association.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: December 14, 2011

Commissioner Casey made a motion to approve the minutes of the December 14, 2011 regular meeting. Commissioner Ziomek seconded the motion, which carried by a unanimous vote of six (6) to zero (0). Vice Chairman Goode arrived later.

PUBLIC COMMENT

No members of the public wished to address the Commission.

CONSENT AGENDA ITEMS 1 - 2

1. Discussion and Possible Action regarding Application for Airpark Aeronautical Business for Dryden Helicopters, LLC., to conduct Helicopter Specialized Commercial Flying Services
2. Discussion and Possible Action regarding Application for Airpark Aeronautical Business for Jonathans Jet Catering, LLC. to conduct In Flight Catering Services

Commissioner Bergdoll made a motion to accept the consent agenda. Seconded by Commissioner Casey, the motion carried by a unanimous vote of six (6) to zero (0). Vice Chairman Goode arrived later.

REGULAR AGENDA ITEMS 3 -16

4. Discussion and Possible Action regarding Airport Advisory Commission By-Laws

Chairman Buzzard said the Commission would discuss this item next pending the arrival of Vice Chairman Goode. Items 3, 5, and 8 should be discussed by the whole Commission.

Commissioner Casey made a motion to approve the By-Laws as they stand, which was seconded by Commissioner Ziomek. The motion passed by a unanimous vote of six (6) to zero (0). Vice Chairman Goode arrived later.

6. Discussion and Possible Action to approve Airport Advisory Commission Annual Report

Mr. Mascaro explained that the annual report will be presented to City Council in February. Staff has prepared a draft report.

Commissioner Bergdoll moved the approval of the 2012 annual report. The motion was seconded by Commissioner Casey and carried by a vote of six (6) to zero (0). Vice Chairman Goode arrived later.

7. Discussion and Possible Action to Approve the Aviation Capital Improvement Program (FY 2012 - 2017)

Management Analyst Ms. Shannon Johnson reviewed the five-year capital improvement program.

Commissioner Bergdoll asked why the budget for the Airport pavement preservation program has been increased. Ms. Johnson explained that this is an ongoing project and the figure is an estimate of what work will be done over the next couple of years.

In response to a question by Commissioner Casey, Mr. Mascaro outlined plans to build a facility to house Airport operations and maintenance equipment. Staff hopes to present the plans to the Commission soon.

Commissioner Casey asked him about the schedule for replacing taxiways. Mr. Mascaro said the FAA recommends creating a pavement maintenance management program. The State evaluates all airport pavements in Arizona on a periodic basis. Maintenance is significantly less expensive than reconstruction.

Ms. Johnson discussed the possible land acquisition for the east parcel to accommodate future needs. The estimated cost is \$6.5 million, which is fully reimbursable. Mr. Mascaro described the funds reimbursement process in reply to a question by Chairman Buzzard. Commissioner Bergdoll asked if there is any risk that the monies would not be reimbursed. Mr. Mascaro said there is always a risk. Both the Commission and Council have to approve the purchase.

Commissioner Bergdoll asked how the up-front purchase, to be paid from the Aviation Fund, would affect that fund. Mr. Mascaro said that \$2 million will be deposited into the Aviation Fund for the Park and Ride. They are not allowed to drain the fund.

Commissioner Casey asked whether the Airport would be able to resell the parcel if before it was developed the price of land were to rise dramatically. Mr. Mascaro said it is highly unlikely. Once the parcel is included in the Airport layout plan, the FAA does not like to release land without a compelling reason. It is in the Airport's best interest to keep the land once it is acquired.

Commissioner Schuckert asked how they had arrived at the estimated price of \$6.5 million. Mr. Mascaro said it is based on an appraisal. The price could change, but would have to be approved by both the Airport Advisory Commission and City Council. It is possible that the purchase could be made in FY 2012/2013.

Ms. Johnson said the goal is to build an apron and taxiway on the parcel once it has been acquired, plus some hangars to generate additional revenue for the Airport. The cost estimate is \$1.1 million, of which about \$30,000 would come from the Aviation Fund.

Noting that this is the last undeveloped parcel near the Airport, Commissioner Casey inquired whether it is common practice for airports to buy up land in these circumstances. Mr. Mascaro said it is a basic principle. He added that the 1997 Airport Master Plan contemplated the purchase of this very parcel.

Commissioner Ziomek asked how the current capital improvement plan compares to previous years. Ms. Johnson said the plan for FY 2012/2013 has increased.

Chairman Buzzard made a motion to approve the capital improvement program. Commissioner Ziomek seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

5. Discussion and Input Regarding the Annual Ethics Training

Senior Assistant City Attorney Mr. Cliff Frey presented the annual ethics training refresher, screening a video. He distributed the Public Service Ethics Training Form and the Personal Interest Disclosure Form for the Commissioners to sign and return to his office.

3. Election of Officers

On behalf of Aviation staff, the City, the Mayor, and the stakeholders, Mr. Mascaro thanked Chairman Buzzard for his hard work as Chair of the Airport Advisory Commission.

Chairman Buzzard welcomed Commissioner Hobbi to the Commission. He thanked the other Commissioners for their efforts, the staff, and Ms. Kim Hanna, now with Economic Vitality. He said he had learned a lot as a Commissioner.

Chairman Buzzard made a motion to nominate Vice Chairman Goode as the new Chair of the Airport Advisory Commission. Commissioner Casey seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

Chairman Goode thanked everyone. He presided over the remaining portion of the meeting.

Commissioner Buzzard made a motion to nominate Commissioner Bergdoll as Vice Chairman. The motion was seconded by Commissioner Ziomek and carried with a unanimous vote of seven (7) to zero (0).

8. Discussion and Possible Action per the Planning Commission Request to Hold a Joint Work Study Session to Discuss Land Use around the Scottsdale Airport

Mr. Mascaro noted that the Planning Commission has made a formal request to the Airport Advisory Commission to hold a joint work study session to discuss land use around the Airport.

Commissioner Ziomek asked about the proposed joint work study session with City Council, the Airport Advisory Commission, and the FAA. Mr. Mascaro said at last night's Council meeting, Councilman Littlefield made a motion to hold such a session, which was seconded by Councilwoman Borowski. The vote was five-two against having this meeting.

Chairman Goode inquired whether everyone had been able to view the video from the December Planning Commission meeting. Commissioner Hobbi said as a new Commissioner he was not sure how to interpret what he saw and heard. If the real goal of everyone is to improve Scottsdale, he feels they should step up and get people to understand that the Airport Advisory Commission is there in part to protect Airport operations. It was obvious from the video that there is a lack of understanding.

Commissioner Buzzard said Mr. Curtis did a good job of logically laying out the roles and responsibilities of the Airport Advisory Commission, and made comments about the reasons behind the Commission's recommendation. In his opinion, Commissioner Buzzard said this is not a complicated issue. It seems the Planning Commission has questions about how the two Commissions might work together going forward. The members of the Planning Commission may not be aware of the work the Airport Advisory Commission is doing in terms of residential encroachment issues and noise complaints, or of the discussion the Commission had with the FAA representative about residential encroachment. He reminded everyone that the Commission is an advisory body. City Council makes policy decisions.

Commissioner Ziomek expressed disappointment that City Council voted not to meet with the Airport Advisory Commission and the FAA. Such a session would have led to a fuller understanding of the issues. He opined that the role of the Airport Advisory Commission is not to work with the Planning Commission. Having watched the discussion at the Planning Commission, he felt some of the Commissioners would be upset no matter what the Airport Advisory Commission says.

Chairman Goode said the Airport Advisory Commission's responsibility is to be concerned with the area surrounding the 55 dnl noise contour line. Mr. Mascaro clarified that the Commission's purview is to evaluate land uses surrounding the Airport, as defined by the blue, green, and purple areas on the map. If any conflicts are identified in these areas, the Commission is charged by the provisions of the Scottsdale Revised Code to provide a recommendation to City Council.

Chairman Goode was not convinced that a joint work session would change that opinion. Commissioner Ziomek suggested that sharing the map with the Planning Commission might be helpful. Mr. Mascaro said this information was provided to the Planning Commission previously, but if the Commission chooses it could be provided again.

Commissioner Casey agreed with Commissioner Ziomek, saying the five to two vote of City Council against meeting with the FAA and the Commission is telling. He felt that the Airport Advisory Commission should at least be willing to sit down with the Planning Commission although doing so may not change anything. He feels everyone can learn something from such a meeting.

Commissioner Hobbi said this is a very important issue. People are tired of divided governments that are unable to work together. The point of volunteering as a Commissioner is to serve the citizens of Scottsdale. He believes they should educate the Planning Commission about aviation and reassure them that the Airport Advisory Commission is not trying to stop growth. Their aim is to create a viable community with a balanced approach to important issues. The agenda for the work study session should be set out to ensure that perspectives are shared and the tone does not become accusatory.

Commissioner Schuckert said the two Commissions have slightly different directives, but with the same goal, to enhance the City of Scottsdale. Dialog with the Planning Commission in a structured meeting is important. Commissioner Buzzard concurred.

Chairman Goode said what bothered him the most was the belief of several Planning Commissioners that the Airport Advisory Commission cannot say anything about planning. If that attitude persists he does not believe that a meeting will solve anything. Mr. Mascaro said that Deputy City Attorney Sheri Scott had clarified to the Planning Commission that the Airport Advisory Commission's purview derives from the City Code, not from its by-laws.

Commissioner Ziomek asked whether they should have an FAA representative available at the meeting to add weight to the Airport Advisory Commission's point of view. Chairman Goode said the FAA is only concerned with land use within the 65 dnl noise contour line. Mr. Mascaro confirmed that the last written communication from the FAA was that land use is a local issue. Commissioner Buzzard agreed that the FAA has a historical perspective and has shared their observations with the Commission. He believes this could be an educational session.

Vice Chairman Bergdoll opined that if the two Commissions do not meet, the pattern will continue on both sides. The dialog at the meeting may result in a better solution for the City. Although he heard some comments he did not appreciate about the role of this Commission in the video, he also heard some Planning Commissioners who thought they should be working together. There is nothing to lose and potentially something to gain by having the work study session.

Chairman Goode said there will be times when the recommendations of the two Commissions will not be identical. Commissioner Buzzard said this is inevitable and that healthy dissension is important in democracy as long as the parties have a thoughtful, logical approach.

In response to a question from Chairman Goode, Mr. Mascaro said the next step would be to have a motion and discuss any specifics. Commissioner Casey suggested inviting the Planning Commission to meet at the Airport and use the opportunity to show them the economic impact of the Airport. Commissioner Buzzard suggested offering them a tour of the Airport before the meeting.

Commissioner Hobbi pointed out that developing the agenda will be critical to the success of the work study session. Commissioner Ziomek concurred, suggesting that a tour of the facilities be included on the agenda.

Commissioner Buzzard made a motion to approve a work study session with the Planning Commission at a date and time to be determined by the Chairman of the Airport Advisory Commission. Commissioner Casey seconded the motion.

Mr. Mascaro opined that it would be helpful for the Commission to draft the agenda. He suggested scheduling this meeting for February 8, which is the regularly scheduled meeting of each of the Commissions.

Commissioner Buzzard modified his motion as follows: That the joint work study session with the Planning Commission be held February 8 at 6:00 p.m. at the Airport.

Mr. Mascaro pointed out that if the facilities tour were agendized, it would have to also be open to the public, which would be a logistical challenge. A possible alternative would be to tell the Planning Commission that they are welcome to schedule individual tours conducted by staff, which could then take place in daylight. Staff could provide their standard introduction to the Airport presentation as part of the meeting. Further discussion ensued and Mr. Mascaro cautioned that the discussion was straying off topic while a motion was on the floor. He suggested that the motion be completed.

Commissioner Buzzard modified his motion as follows: That the joint work study session with the Planning Commission be held February 8 at 5:00 p.m. at the Airport, the agenda to include a presentation on the Airport, the roles and responsibilities of both the Airport Advisory Commission and the Planning Commission, and a discussion of land use compatibility and how Part 150 and NCP relate to compatible land use. Commissioner Casey seconded the motion.

Vice Chairman Bergdoll asked if there was a reason to start the meeting at 5:00 p.m., since it will not be possible to have a tour of the Airport.

Commissioner Buzzard amended the motion as follows: That the joint work study session with the Planning Commission be held February 8 at 6:00 p.m. at the Airport, the agenda to include a presentation on the Airport, the roles and responsibilities of both the Airport Advisory Commission and the Planning Commission, and a discussion of land use compatibility and how Part 150 and NCP relate to compatible land use. Commissioner Casey seconded the motion. The motion carried by a unanimous vote of seven (7) to zero (0).

9. Discussion and Possible Action Regarding the Airport Commission Liaison Program

Chairman Goode asked Commissioner Buzzard if he wished to continue coordinating this program. Commissioner Buzzard replied that he will do whatever the Chairman prefers. He initiated the program as a tool to involve the whole Commission. He found it served him well in involving everyone on the Commission. He assured Chairman Goode that he would not be offended if the program were to be done away with.

Chairman Goode said he felt there had not been enough input from the Commissioners. He is open to discussion.

Commissioner Casey felt this is a great idea, but the topics should be revamped and reassigned to be more relevant.

Commissioner Schuckert said the benefit is that the Commission is prepared as issues arise.

Commissioner Ziomek asked whether the Commissioners are supposed to coordinate with staff on their assigned area. Chairman Goode said he has looked at security issues in general aviation that could affect Scottsdale Airport. He was willing to look at the topics and invited the Commissioners to say which areas they are interested in.

Commissioner Casey recommended government affairs as a good topic and volunteered to cover it.

Commissioner Schuckert said he switched his assignment to regulations and standards because he believes this topic is ongoing.

Commissioner Buzzard said the importance of different topics varies over time. It could be argued that community communications and public relations is less necessary now that the Airport is adequately staffed. Chairman Goode agreed, saying that Commissioners are available to help Ms. O'Malley as necessary.

Commissioner Casey pointed out that Mr. Washington had often responded to noise complaints. He asked Ms. O'Malley whether it would be helpful to have a Commissioner available to do this kind of outreach. Ms. O'Malley said it is a great idea. Chairman Goode opined that they do not need to assign a Commissioner. This can be handled on a case by case basis.

Chairman Goode summarized the new assignments:

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| ➤ Air Fair | Commissioners Buzzard and Ziomek |
| ➤ Safety | Commissioners Casey and Hobbi |
| ➤ Government regulations | Commissioner Casey |
| ➤ Regulations and standards | Commissioner Schuckert |
| ➤ Planning/Development | Vice Chairman Bergdoll |

Chairman Goode said the Commission will try this for a few months. If it is not effective they can drop it.

Commissioner Buzzard said current and former Commissioners had received many phone calls following the serious accident that occurred. He did his best to refer all inquiries to Ms. O'Malley and Mr. Mascaro. Subsequently he referred callers to the City Public Information Officer. Chairman Goode said the best thing is for staff to handle these, but oftentimes callers are pushing for a quote.

10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Planning and Outreach Coordinator Ms. Kate O'Malley discussed the report for the fourth quarter of 2011.

Responding to a comment by Commissioner Casey, Mr. Mascaro explained that the definition of night time from 10:00 p.m. to 6:00 a.m. is based on FAA prohibitions in the Part 150 study.

Ms. O'Malley elaborated to Chairman Goode that the most active complainant in the last quarter was concerned with night time noise. Mr. Mascaro said the Airport has voluntary programs in place. Also maintenance runups and touch and go operations are prohibited at night.

At the request of Commissioner Hobbi, Ms. O'Malley described the noise complaint procedures.

11. Discussion and Input Regarding Monthly Operations Reports for December

Airport Operations Manager Mr. Chris Read presented the report and reviewed the definitions for the benefit of Commissioner Hobbi. He added that a preliminary report on the December 15 accident near the Airport has been posted on the NTSB website.

The final phase of the ramp project has been completed. He thanked Mr. Matt Wright of Landmark Aviation for his patience and cooperation during all the construction.

Chairman Goode complimented Mr. Read on having the construction completed ahead of schedule and in good time for the Airport's busiest season.

Commissioner Casey asked about the scheduling of projects. Mr. Read said staff try to schedule the major construction projects during the summer months. The FAA was able to provide extra funding and the bids were very competitive, so it was to the advantage of the Airport to carry on with construction into the fall.

12. Discussion and Input Regarding Monthly Financial Reports for November

Ms. Shannon Johnson, Management Analyst, presented the financial reports for November 2011.

In response to a query by Chairman Goode, she agreed that collecting customs fees via credit card as people arrive has reduced accounts receivable.

13. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs

Ms. O'Malley gave a brief presentation. With regard to the 2012 Air Fair, staff and PSM² will be working to recruit sponsors. If sponsors are not met by April the event will be canceled. The proposed dates are November 3 and 4.

Commissioner Hobbi asked whether it would make sense to send special invitations to the Air Fair to people who have complained about noise. Ms. O'Malley said staff sent out notifications the week prior to the event to advise them of the Air Fair. Mr. Mascaro said the information about the Air Fair is very recent. At the next meeting staff plan a much fuller briefing about the need for sponsorship. Channel 11 covered the Air Fair in City RoundUp.

Commissioner Hobbi volunteered to host any frequent complainers and give them a tour of the Airport. Ms. O'Malley thanked him. She noted that the Airport will be 70 years old in June.

14. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations

Ms. Johnson said that Aviation West has been added to the Airport list after the Commission ratified their permit last month. In the Airpark, Scott Air Island Air Express was added to the list after being ratified by the Commission last month.

In reply to a query by Commissioner Casey, Ms. Johnson said that Scott Air operates under a charter certificate.

15. Discussion and Input Regarding Status of Aviation Items to City Council

For the benefit of Commissioner Hobbi, Mr. Mascaro explained that at the request of former Commissioner Washington, staff is now tracking items that the Commission has made recommendations on to Council. He noted that the list will be cleaned up for 2012. Currently the lease amendment for Alliance Flight Schools is scheduled for the consent agenda of the January 24 Council meeting.

He explained which projects would go to the Planning Commission, the Design Review Board, or City Council because of taxi lane access, height implications or noise sensitive uses. Currently the Scottsdale Quarter and the Scottsdale Center Medical Building are on this list.

16. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Chairman Goode said the date of the joint work study session with the Planning Commission is subject to change if necessary. Commissioner Casey remarked that the reason for holding this at the Airport is not to inconvenience the Planning Commissioners; they truly want to give them an opportunity to see Scottsdale Airport.

Mr. Mascaro mentioned that two staff from the Planning Department attended tonight's meeting and will share their impressions with the Chair and Vice Chair of the Planning Commission.

COMMISSION SUMMARY OF CURRENT EVENTS

Commissioner Schuckert referred to the serious incident off Airport on December 15. He spoke with the first 911 caller, who expressed a lot of concern about the 911 process. The operator spent a lot of time asking whether the incident was in Scottsdale or Phoenix. He was from another part of the Valley and could not tell them, despite repeated questioning. If there is anything the Commission can do, he would like to take action.

Commissioner Buzzard said this could be a future agenda item. Commissioner Schuckert said he would talk about it with Mr. Mascaro first. Chairman Goode said the process certainly warrants being looked at.

In response to a further question from Commissioner Ziomek, Mr. Mascaro cautioned that they should not discuss current events.

FUTURE AGENDA ITEMS

None noted.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 8:21 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz